



**MICHAEL NEWTONTM
INSTITUTE**

MICHAEL NEWTON INSTITUTE

Membership Policy

Effective August 26, 2020

Table of Contents

1.	Policy Title	1
2.	Policy Objective	1
3.	Background	1
4.	Definitions	1
5.	Policy Content	1
5.1	Terms and Conditions of MNI Membership	1
5.2	MNI Member Types.....	2
5.3	Member Status.....	2
5.4	Reinstatement and Reactivation to Active Membership Status	5
5.5	Management of Breaches of Membership Conditions	6
5.6	Fees	8
6.	Conflict of Interest	9
7.	Policy Exceptions.....	9
8.	Policy Review & Update	9
9.	Policy Accountability	10
10.	Policy Approval & Revision history.....	10
11.	Appendix A: Summary of Member Benefits.....	11



1. POLICY TITLE

Michael Newton Institute Membership Policy (Full Title)

MNI Membership Policy (Short Title)

2. POLICY OBJECTIVE

The objective of this policy is to establish clear criteria for MNI membership, define categories of membership, membership benefits, membership obligations and fees, along with authorities for decisions related to membership.

3. BACKGROUND

MNI was established as a training organization for those seeking to train and practice in Life Between Lives® (LBL®) hypnotherapy methodology, as pioneered by Dr. Michael Newton, and to provide a means for the public to find an MNI Certified LBL® Facilitator, through an online referral service. Members become part of the worldwide MNI collective with access to Member benefits and the support of a family of beautiful and like-minded souls who have been called, as custodians of Michael Newton's legacy, to contribute to the healing and awakening of humanity. MNI's mission is to raise personal and collective consciousness, by bringing the healing and wisdom of Life Between® Lives to individuals around the globe, reawakening their immortal identity and integrating Spiritual Consciousness.

Individuals undertake a two-part certification process, which includes training in the LBL methodology and a practicum period where qualified students, undertake practice sessions and submit these cases for review. Having successfully completed the two-part certification process, they are then invited to become "Certified LBL® Facilitators."

Once Certified, Certified LBL® Facilitators are invited to have their LBL® business posted on the MNI "Find an LBL Facilitator" worldwide referral page, and receive full access to MNI benefits. Members must agree to conditions of membership, including compliance to the MNI Code of Ethics.

Through time, MNI has recognized that, for various personal reasons, certified members may wish to maintain an alliance with MNI, take a break from practicing, or leave the organization. Therefore, MNI has established various member status categories to support members, each with differing MNI benefits, obligations and fees.

The authority to establish membership types, obligations and fees by policy is set out in the MNI Bylaws.

4. DEFINITIONS

“MNI Member,” here after referred to as **“Member,”** is a person who has been invited to join MNI as a Student, Associate or Certified LBL® Facilitator, having met the qualifications, prerequisites and training requirements, as outlined in the *MNI Education and Certification Policy* pursuant to the Member Type, for which they seek membership.

“In good standing” represents a Member who has confirmed agreement and complies with the MNI Conditions of Membership (See Section 5.1), has paid the annual membership fee(s) (See Section 5.6), and is not currently assigned a membership status of Probation.

“Certification” is the designating of a Member who has successfully completed their training and practicum to become an MNI Certified LBL® Facilitator, has agreed to the Conditions of Membership as outlined in Section 5.1, and paid the appropriate annual fee. Certification is renewed annually. An individual may only communicate or advertise that they are “Certified” by MNI if all three of these conditions are met.

“Reactivation” is the reestablishment of a Certified LBL® Member to “Active” status with less than two (2) years of absence from practice. (See Section 5.4)

“Reinstatement” is the reestablishment of a Certified LBL® Member to “Active” status after more than 2 years of absence from practice. (See Section 5.4)

5. POLICY CONTENT

5.1 Terms and Conditions of MNI Membership

Term of Membership

- 5.1.1 Membership in MNI is by invitation to individuals having met the qualifications, experience and training for each Member type.
- 5.1.2 Membership is granted for the duration of a Student’s training, an Associates’ practicum or, having become a Certified LBL® Facilitator, annually.
- 5.1.3 To maintain membership eligibility, a Member must remain “in good standing,” or successfully complete probation requirements, should they have been found not in compliance with MNI terms and conditions of Membership.

Conditions of Membership

To maintain membership in MNI, Members must:

- 5.1.4 Agree to abide by the Michael Newton Institute Code of Ethics, upon acceptance as a Student and on an annual basis thereafter.
- 5.1.5 Remain in compliance with the *MNI Promotions & Trademark Policy*. (*this policy is under development*)
- 5.1.6 Agree not to share or utilize any MNI copyright materials other than for personal use, or teach the MNI LBL® methods to others, either as a member, or an ex-member of MNI,

unless acting in an official role at an MNI authorized training or promoting MNI using materials explicitly provided for such purpose.

5.1.7 Pay membership fees, as established for each member type.

5.2 MNI Member Types

5.2.1 **Student:** An individual who has been accepted, enrolled and paid for an LBL training course, or who is currently at an LBL training.

5.2.2 **Associate:** Someone who has successfully completed and passed LBL training and has been invited to complete their practicum and case study submissions toward Certification.

5.2.3 **Certified LBL® Facilitator:** Someone who has successfully completed the LBL® training and practicum requirements.

5.3 Member Status

Membership status has been established from student until departure from MNI. The following defines each Member Status, status criteria, and associated benefits and rights for each status.

5.3.1 **Qualifying:** A Student or Associate who is currently registered or undertaking MNI LBL® training, or completing certification requirements.

Qualifying Student Members receive the following MNI benefits:

- Personal coach for the duration of the training.
- Free subscription to *Stories of the Afterlife* for up to three months prior to training

Qualifying Associate Members receive the following MNI benefits:

- Personal mentor for the practicum period.
- Access to the MNI Workplace Community open groups and open resources.
- Invitation to the MNI World Conference.
- Free subscription to *Stories of the Afterlife* for practicum period.

5.3.2 **Failed:** A Student or Associate that did not meet the requirements to advance to Associate or Certified Member.

A Student or Associate whose status is “Failed” will be removed from the MNI Workplace Community and does not retain any other MNI benefits.

Subject to the terms set out in the *MNI LBL® Training & Certification Policy*, a “Failed” Student or Associate may be eligible to retake LBL® training and/or undertake other requirements to be reconsidered for LBL® Certification.

5.3.3 **Active:** A Certified LBL® Facilitator “in good standing”.

Active Members receive the following MNI benefits:

- To advertise that they are a Certified LBL® Facilitator and Member of the Michael Newton Institute® offering ‘Life Between Lives®’ or LBL® sessions.

- A profile on the MNI ‘Find an LBL® Facilitator’ website page.
- Access to MNI Trademarks and Branding, subject to the *MNI Promotions and Trademarks Policy*. (*this policy is under development*)
- Access to all open groups, and volunteer groups to which they belong, on the online MNI Workplace® Community.
- Access to the MNI website Member’s Portal.
- Eligibility for MNI continuing education
- Invitation to the MNI World Conference.
- To volunteer for one of MNI’s teams or volunteer assignments.
- A free annual subscription to *Stories of the Afterlife*

5.3.4 Emeritus: A Certified LBL® Facilitator who wishes to maintain their affiliation with MNI, but does not wish to be identified as an active practicing LBL® facilitator. Emeritus status provides members the ability to stay connected to and contribute to the MNI community, sharing their experience, energy and wisdom in support of MNI’s mission and their fellow LBL® Facilitators.

To qualify for Emeritus status, the Member must make a written request to the Director of Membership, have a minimum of ten (10) years as an “Active” member (see 5.3.3), or be of 65 years of age, and be “*in good standing*,” as of the date of their request.

At the Board’s discretion, an Active member, “*in good standing*,” may qualify for Emeritus status with less than 10 years as an “Active” member or less than 65 years of age, if they wish to continue in a volunteer or advisory capacity, but do not wish to have an active personal LBL® practice.

An “Emeritus” Member may be may be reinstated to “Active” Member status within two (2) years of departure or reactivated to Active Member Status, if more than two (2) years has lapsed since the start of their Emeritus status. (See Section 5.4 for details on reinstatement and reactivation.)

Emeritus Members receive the following MNI benefits:

- To advertise that they are a retired LBL® Facilitator of the Michael Newton Institute®.
- Access to MNI Trademarks and Branding, subject to the *MNI Promotions and Trademarks Policy*.
- Access to all open groups, and volunteer groups to which they belong, on the MNI Workplace Community.
- Access to the MNI website Member’s Portal.
- Invitation to the MNI World Conference.
- To volunteer for MNI’s teams or volunteer assignments.
- Free annual subscription to *Stories of the Afterlife*

- 5.3.5 **Former:** A Certified Member who leaves the organization “in good standing” with less than 10 years of active membership, or has more than 10 years as an Active Certified Member, and does not wish to maintain an “Emeritus” or “Sabbatical” status affiliation with MNI.

A “Former” Certified Member may be reinstated to “Active Member” status within two (2) years of departure or reactivated to Active LBL® Facilitator if more than two (2) years has lapsed since their leaving MNI. (See Section 5.4 for details on reinstatement and reactivation.) *(this policy is under development)*

Former Members do not retain any MNI benefits, including the use of the MNI trademarks or branding. Former Members may no longer use the title, “Certified LBL® Facilitator,” advertise offering “LBL® sessions,” or use any MNI branding or trademarked materials. (See the *MNI Promotions and Trademark Policy* for further information) *(this policy is under development)*

- 5.3.6 **Sabbatical:** A Certified Member who wishes to suspend their offerings of LBL® sessions, but maintain their affiliation to MNI.

Sabbaticals may be granted for a period of up to two (2) years.

The Sabbatical Member must make a written request to the Director of Membership requesting Sabbatical Member status and be in good standing as of the date of their sabbatical request.

A Sabbatical Member, must return to Active status for a minimum of 2 years, before being eligible to apply for a subsequent sabbatical. Sabbatical members are not required to pay the reinstatement fee.

Certified Members on sabbatical receive the following MNI benefits:

- To advertise that they are a Certified LBL® Facilitator on sabbatical from the Michael Newton Institute®. They may not advertise or deliver LBL® sessions.
- Access to MNI Trademarks and Branding, subject to the MNI Promotions and Trademarks Policy.
- Access to all open groups, and volunteer groups to which they belong, on the MNI Workplace Community.
- Access to the MNI website Member’s Portal.
- Invitation to the MNI World Conference.
- Volunteer for one of MNI’s teams or volunteer assignments.
- Free annual subscription to Stories of the Afterlife

- 5.3.7 **Dismissed:** A Member (Certified, Student or Associate) who has been excused by the Board for breach of the MNI Code of Ethics or other misconduct.

Dismissed members will not be reinstated or reactivated as MNI members.

Dismissed Members do not retain any MNI benefits, including the use of the MNI trademarks or branding. In accordance with the *MNI Promotions and Trademark Policy*, Former Members may no longer use the title, “Certified LBL® Facilitator,” advertise offering “LBL® sessions,” or use any MNI branding or trademarked materials. (See the *MNI Promotions and Trademark Policy* for further information)

- 5.3.8 **Probation:** A Certified Member who has been put on probationary status following a breach of the MNI Code of Ethics or non-compliance with membership conditions.

The period of probation and conditions for reassignment to Active status will be determined by the Board of Directors, following a review of the complaint by the Ethics Panel and taking into consideration the recommendations of the Ethics Panel and the Director of Membership.

Members on Probation may have some or all of their MNI benefits suspended for the period of their probation. The Board will determine which benefits the member on Probation retains, taking into consideration the recommendations of the Ethics Panel and the Director of Membership.

5.4 Reinstatement and Reactivation to Active Membership Status

5.4.1 Reinstatement

Reinstatement to “Active” status is available to “Former” and “Emeritus” Members who wish to resume providing LBL® sessions, have their profile listed on the MNI “Find an LBL® Facilitator” webpage, and receive the other MNI benefits provided to Active Members.

“Former” and “Emeritus” Members are eligible to be reinstated to “Active” status within two (2) years from the start date of their “Former,” or “Emeritus” status.

To be considered for reinstatement, Members who have been non-Active Members more than one (1) year must make a written request to the to the Director of Membership. Members who have been non-Active Members less than one (1) year may make a verbal or written request to the MNI Manager.

Emeritus Members must have remained in good standing during their Emeritus status period to be eligible for reinstatement. Former Members must have left MNI in good standing to be eligible for reinstatement.

The Director of Membership must approve all reinstatements where the period of non-Active membership of Former or Emeritus members exceeds one (1) year. The MNI Manager may approve all reinstatements where the period of non-Active membership of Former or Emeritus members is less than one (1) year.

5.4.2 Reactivation

Reactivation to “Active” status is available to “Former” and “Emeritus” Members who wish to resume providing LBL® sessions, have their profile listed on the MNI “Find an LBL® Facilitator” webpage, and receive the other MNI benefits provided to Active Members.

Reactivation is required where the period of non-Active status exceeds two (2) years for “Former,” and “Emeritus” Members from the start date of their “Former,” or “Emeritus” status.

As a reactivation occurs after a Member has been not practicing LBL® facilitation for an extended period, an assessment is required.

To be considered for reactivation, the Member must make a written request to the Director of Membership and demonstrate the currency of their practice and competency in LBL® facilitation. Competency in LBL® facilitation will be based on the review of a recent (within 6 months of the request) LBL® recorded session and an interview with the Director of Membership.

Emeritus Members must have remained in good standing during their Emeritus status period to be eligible for reactivation. Former Members must have left MNI in good standing to be eligible for reactivation.

The evaluation the Member’s recorded LBL® session for competency will be conducted by the Certification Coordinator, who will provide a summary to the Director of Membership.

The Director of Membership will evaluate the Member’s currency of practice, and an assess compliance with Membership Terms and Conditions during their current and/or past tenure as an MNI Member, and provide a written summary of the evaluation process, including competency findings to the Board of Directors.

The MNI Board of Directors shall make the final decision on all reactivations.

5.5 Management of Breaches of Membership Conditions

5.5.1 Authority for Disciplinary Actions

The MNI Board of Directors is empowered, through the MNI Bylaws, to act to ensure that all activities conducted by MNI and its Members, in the name of MNI or in conducting Life Between Lives® facilitation under the auspices of MNI, abide by the MNI Conditions of Membership (see Section 5.1), including upholding the MNI Code of Ethics.

5.5.2 Complaints

Complaints respecting the conduct of a Member, including MNI Alliance Training partners, may be brought forward by a Member’s client receiving an MNI endorsed facilitation (PLR, LBL® or other preparatory sessions), by an ATP student, another MNI Member, or a member of the public.

MNI honors and upholds a fair, independent, and unbiased process for addressing complaints respecting potential breaches of the MNI Conditions of Membership. MNI has established the MNI Ethics Panel to oversee the review of all complaints related to breaches of the Conditions of Membership, excluding the payment of fees. All complaints are received by Director of Membership and forwarded to the Ethics Panel for review. The Director of Membership is responsible for the oversight of the Ethics Panel and liaison between the Ethics Panel and the Board, but remains independent of the Ethics Panel’s undertakings.

5.5.3 MNI Ethics Panel

The Ethics Panel is a five-member panel of MNI Members with the qualifications and experience necessary to investigate, mediate, and evaluate potential breaches of the MNI Conditions of Membership. Details related to Ethics Panel membership, qualifications and procedures, shall be outlined in the *Ethics Panel Terms of Reference*.

The role of the Ethics Panel, respecting complaints, includes:

- Communicating with complainants and the Member to obtain all the relevant information respecting the complaint.
- Considering all information in relation to any complaint to evaluate whether a breach of the Terms of Membership has occurred.
- If appropriate, attempting to mediate a resolution of a complaint that is satisfactory to both the Member and the complainant.
- Providing an evaluation and, where warranted in the case of a breach of the MNI Terms of Membership, recommendation(s) to the Board for the successful resolution of the complaint, including communications and remedial actions for the Member and, as necessary, adjustments to the procedures or policies established by MNI.

Should a complaint be registered against a Member, all information related to the complaint, including emails, notes or recordings of phone or video conferences, the Ethics Panel's report and any other information related to the complaint will be stored in encrypted digital format and made available only to the Director of Membership and the Ethics Panel, with the exception of the Ethics Panel's report, which will be provided to the Board.

The Ethics Panel also serves members by providing, in confidence, advice to Members that have questions or concerns about a real, perceived or potential ethical issue related to their LBL® facilitation. They may also provide information, presentations, and/or workshops to assist members in achieving the highest ethical standard in the delivery of LBL® therapy.

In addition, upon request of the Board, the Ethics Panel is also mandated to consider ethical questions and concerns of an organizational nature and provide advice and recommendations to the Board.

5.5.4 Disciplinary Actions

Only the Board has the authority to direct disciplinary actions for a Member. Where an MNI Member has been found to be in breach of the conditions of Membership, based on the investigation of the Ethics Panel, at the Board's discretion, disciplinary actions directed by the Board may include, but are not limited to, requiring further training, mentorship, oversight, and/or removal of Member benefits for a period of time. All of the above, constituting Probation status, or termination of membership in TNI, resulting in Dismissed status.

After being notified of the Board's decision respecting the redress of a complaint, the Member may request to make a final appeal directly to the Board. The request of appeal must be made within thirty (30) days of being notified of the Board's decision. Decisions of the Board respecting addressing the redress of complaints after the thirty (30) day appeal period, or after an appeal has been made are final.

5.6 Fees

The fees* for MNI Membership are as follows:

Membership Type	Membership Status**	Annual Fees
Student	Qualifying	Advertised Tuition
Associate	Qualifying	\$60
Certified	Active	\$175
	Board Member	Waived
	Volunteer	\$155
	Sabbatical	\$30
	Emeritus	\$30
	Probation	\$175
		One Time Fees
Reinstatement	All Eligible	\$30
Reactivation	All Eligible	\$100

** Fee structure effective January 1, 2021*

***Membership statuses not listed are not required to pay a fee*

- 5.6.1 To maintain MNI membership, the member must pay the fee outlined above by December 31st each year.
- 5.6.2 Certified Members who fail to pay their annual fee by the due date, will be given a 30-day grace period to pay their annual fee without the loss of benefits or requirement to pay a reinstatement fee. After 30-days, the member's status will change to Former and, subject to the conditions outlined in Section 5.4, must pay the reinstatement fee outlined above to regain their member benefits.

- 5.6.3 Reinstatement and Reactivation fees are in addition to annual fees.
- 5.6.4 Volunteers are recognized for their contribution to MNI through various means, including a reduction in their annual fees, as noted in the above schedule. To qualify for the volunteer fee reduction, the member must have actively volunteered for a minimum of nine (9) months in the previous membership year.
- 5.6.5 Board members are recognized for their contribution to MNI through various means, including waiving of their annual fees, as noted in the above schedule. This is to recognize the extensive volunteer time they contribute and responsibilities they hold for the success and future of the organization.
- 5.6.6 The annual fee will be prorated for Members moving from Associate to Certified LBL[®] Facilitator within the annual fee renewal period, or Members reinstalling or reactivating their Membership more than 30-days after the fee deadline.
- 5.6.7 A minimum of six (6) months advance notification shall be provided to members of any fee increase and shall include an explanation of the reason(s) for the fee increase.

6. CONFLICT OF INTEREST

- 6.1.1 Any person having responsibility to evaluate or make decisions related to this policy, which has a real or perceived conflict of interest with a member having a matter under consideration related to this policy, must recuse themselves from making an evaluation or decision for the member with which they have a conflict of interest.
- 6.1.2 For the purpose of assessing conflict of interest, the evaluator or decision maker may not have a business, professional or personal interest in the member's matter, nor be in business competition with the member's whose matter is being considered.

7. POLICY EXCEPTIONS

- 7.1.1 Exceptions to this policy may be considered to address exceptional circumstances, or for compassionate reasons. Requests for exceptions of this policy must be made in writing to the Director of Membership.
- 7.1.2 Exceptions to this policy require Board approval, based on the review and recommendations of the Ethics Panel. A record of exceptions shall be kept and made available upon request, to any Member with redaction of Members' identities and information that would compromise the confidentiality of a Member.

8. POLICY REVIEW & UPDATE

- 8.1.1 The Membership Policy shall be reviewed and, as necessary, updated every 5 years, or as deemed necessary by the Board of Directors.
- 8.1.2 Membership types, status, benefits, obligations and fees may be added, adjusted or removed by decision of the Board to meet organizational needs and market conditions.
- 8.1.3 Changes to this policy, and the rationale for the change, must be communicated to the Membership at least 6 months in advance of the change, unless a change is necessary to

maintain the integrity of the organization, as determined by the Board. All changes must be reflected in a written update of this policy.

9. POLICY ACCOUNTABILITY

The Director of Membership holds the overall accountability for the implementation and management of this policy. The Executive Director and the MNI Manager have the authority to operationalize this policy.

10. POLICY APPROVAL & REVISION HISTORY

Approved:	August 26, 2020
Scheduled Review:	August 30, 2025
Revision History:	August 26, 2020 (Initial Policy)

11. APPENDIX A: SUMMARY OF MEMBER BENEFITS

	Member Type & Status				
	Certified Member			Associate Member	Student Member
	Active	Emeritus	Sabbatical	Qualifying	Qualifying
Designation of “Certified LBL® Facilitator”	✓	✗	✗	✗	✗
Find an LBL® Facilitator Website Listing	✓	✗	✗	✗	✗
Member Resources Website Portal	✓	✓	✓	✗	✗
Trademark & Branding Access*	✓	✓	✓	✗	✗
Continuing Education	✓	✓	✓	✗	✗
Volunteer	✓	✓	✓	✗	✗
Online Community	✓	✓	✓	✓	✗
MNI World Conference	✓	✓	✓	✓	✗
Stories of the Afterlife Subscription	✓	✓	✓	✓	✓
Personal Coach/Mentor	✗	✗	✗	✓	✓